

Operational Notice

OAM

Number: 01/2021

Revision 00

Date of issue: 17.03.2021.

Title:

Theoretical examination sitting postponed

OAM applicable to:

- Candidates for theoretical examination
- ATO

Civil aviation Directorate of the Republic of Serbia has postponed March theoretical examination sitting which has to be conducted from 22.03.2021. to 26.03.2021.

New examination sitting will be conducted from 29.03.2021. to 02.04.2021.

NOTES

Candidates who plan to take examination in the sitting must adhere to the following schedule:

At the **first day** of the sitting, **only candidates** who have applied for theoretical examinations for the following licences : **PPL, LAPL, SPL, BPL, CC, ULA, CD** (civil drones) may take examination for applicable licences with **obligation** to confirm their arrival no later than 5 days before sitting via e-mail ppl@cad.gov.rs (do not expect reply from this e-mail)

Confirmation mail shall contain following: Name and last name of candidate, licence they apply for, exams to be taken on that particular day (also and for the other days of sitting, if possible), contact phone number.

At the **second day** of the sitting **only candidates** who have applied for theoretical examinations for the following licences/ ratings: **ATPL, CPL, IR** may take examination for applicable licences/ ratings with **obligation** to confirm their arrival no later than 5 days before sitting via e-mail atpl@cad.gov.rs (do not expect reply from this e-mail)

Confirmation mail shall contain following: Name and last name of candidate, licence they apply for, exams to be taken on that particular day (also and for the other days of sitting, if possible), contact phone number.

Notwithstanding the above, **candidates are required to send a notice by mail, as mentioned above, about the day they plan to join examinations for the first time in the sitting** (also and for the other days of sitting, if possible).

Do not send confirmation e-mails during theoretical examination sitting. All changes and additional applications regarding days of sitting you wish to take exams, shall be reported to CAD theoretical examination staff.

Depending on the number of candidates, examination schedule could be made for the next days during examination period, if necessary.

Examinations starts at 08:30

Candidates whose selected exams last **two or more hours** on a certain day of the sitting, must register at the info desk of the Directorate no later than **08:30**. All other candidates must register at the info desk of the Directorate no later than **09:30**.

Precautionary measures relating COVID-19 during theoretical examination sittings in CAD RS

1. The exam schedule is planned so that the stay in the premises of CAD RS is as short as possible in order to avoid creating crowds.
2. Candidates will enter the CAD RS building exclusively according to the schedule and on the basis of instructions received from CAD RS staff.
3. Candidates are required to have masks before entering the CAD RS building that must be worn to cover the mouth, nose and chin. Masks must be used during the stay until you leave the CAD RS building.
4. At the entrance to the CAD RS building, it is obligatory to disinfect the hands with a product that is in the marked place.
5. After measuring the body temperature and registering at the info desk, the candidates go to the examination room where they need to re-disinfect their hands, about what they will be informed by the CAD RS staff in charge of conducting the exams.
6. Upon entering the examination room, candidates access the assigned seats. Sitting spots in the examination room are planned so that the recommendations on maintaining a distance of at least 2 meters are respected.
7. Upon completion of the exam, each candidate leaves the CAD RS building without delay in the entrance hall or other premises of the DCV RS, unless there is a justifiable reason for it.
8. Candidates coming to the exams must be without symptoms that would indicate the possibility of the existence of COVID-19 (fever, cough, shortness of breath). Candidates who have these symptoms will not be allowed to take the exam.
9. Candidates are obliged to fully comply with all the above measures. For any additional questions, please contact the CAD RS staff.